

**ANNUAL WRITTEN DECLARATION OF INTERESTS
BY THE EXECUTIVE DIRECTOR AND THE HEADS OF UNIT**
(Article 7 of AB Decision No 14-II-8(1) of 17 October 2014)

Name and function: Susan Steele, Executive Director

Please provide information on all interests that are (or could be perceived as) related to the domain of EFCA's activity and which may impair your independence in the performance of your duties.

X I herewith declare the absence of any interests which might be prejudicial to my independence.

If you declare the absence of interests, please go straight to the bottom of this form and date and sign it. If you have interests to declare, please continue and complete the form, indicating n/a where appropriate.

I herewith declare the following direct or indirect interests which might be considered prejudicial to my independence:

Past activities

Posts held over the last five years¹ in foundations or similar bodies, educational institutions, companies or other organisations.
Please also indicate the nature of the post and the name of those bodies.

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Other membership/ affiliations or professional activities held over the last five years², including services, liberal professions, consulting activities and relevant public statements.

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Current activities

Posts currently held in foundations or similar bodies, educational institutions, companies or other organisations.
Please also indicate the nature of the post and the name of those bodies.

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Other current membership/ affiliations or professional activities, including services, liberal professions, consulting activities and relevant public statements.

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¹ Interests need to be declared up to 5 years after which the interest ceases to exist. However, individuals can declare any interests beyond the 5 years timeframe.

² Interests need to be declared up to 5 years after which the interest ceases to exist. However, individuals can declare any interests beyond the 5 years timeframe.

Above a minimum threshold of 10,000 EUR³ any **direct financial interests** (managerial stakes in companies, including ownerships of patents or any other relevant intellectual property rights) or **assets** (shares and/ or securities held in companies) or **grants** or **other funding** which might create a conflict of interests in the performance of my duties
Please also indicate their number and value, as well as the name of the company/ provider of the grant/ funding.

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Any **other relevant interests**

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Household members⁴ current activity and financial interests above a minimum threshold of 10,000 EUR⁵ that might entail a risk of conflict of interest.

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I hereby certify that the information provided above is true and complete. In particular, I am aware that I am exclusively responsible for the complete and truthful declaration of the interests held by members of my household.

I will immediately inform the Appointing Authority of any change in my situation, or of any new relevant information I may receive which could prejudicial my independence.

Done in _____ on _____

Signature: _____

³ or comparable amounting to a voting right of 5% or more in a company (notwithstanding their financial value).

⁴ Household members comprise the spouse/ partner and dependent children. In order to maintain privacy, the names of household members **do not need** to be declared. Please inform household members that EFCA will be processing data about them mentioned in this form in accordance with EU rules on protection of personal data and that further information is available on EFCA's website.

⁵ or comparable amounting to a voting right of 5% or more in a company (notwithstanding their financial value).