

Vigo, 18 October 2017

**MINUTES OF THE 29TH MEETING OF THE
ADMINISTRATIVE BOARD
VIGO – 18 OCTOBER 2017**

0. ATTENDANCE

The Chair, Mr Reinhard Priebe, opened the meeting at 14h00 by welcoming the Administrative Board (AB) members and the Advisory Board representative present at the meeting. He announced that since the last meeting EFCA had received written confirmation about the appointment of the following new members and alternates:

- **Denmark:**
Representative: Ms Joan Reimann
Alternates: Mr Arne Madsen
- **Finland:**
Representative: Mr Harri Kukka

The Chair gave the floor to the new appointed members who introduced themselves.

The Chair informed that Ms Sarah Vitiello (European Commission) participated to the AB as expert without voting right.

The Chair reminded the attendees that only the AB members had the right to vote but not the observers and experts, and that the meeting would be recorded.

The Chair asked if any of the participating AB members had any direct or indirect interests in relation to any matter on the agenda of the meeting, since AB members were required to declare those interests. There were no direct or indirect interests raised by the AB members.

The Chair reminded that the AB members needed to fill in the conflict of interest forms provided by EFCA, which shall be submitted annually. He also reminded the AB members of their obligation to submit résumés of their CVs which would be published on the EFCA website and should be updated whenever necessary. He pointed out that to date not all AB members had met that obligation which was established in March 2016 (AB Decision No 16-I-10 amending AB Decision No 14-II-8(1) of 17 October 2014 adopting the policy on the prevention and management of conflicts of interest of the European Fisheries Control Agency). He reminded the AB members that the European Parliament was closely monitoring the application of the EFCA conflict of interest policy as part of the discharge procedure.

European Fisheries Control Agency

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Finally, AB members were reminded that the meeting would be recorded and that during the meeting some photographs could be taken for communication, stating that if anyone would prefer not to be photographed or his/her image not to be published on the EFCA website and social media profiles, his/her choice would be respected.

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| Present | Proxies were given for all agenda items from Austria to Slovakia, from Greece to Cyprus, from Spain to Portugal, from Ireland to United Kingdom, and from European Commission (EC), Mr Stefaan Depypere to Ms Veronika Veits, Mr Benard Friess to Ms Francesca Arena. The presence list is attached in Annex I. |
| Quorum | The Chair concluded that the 2/3 quorum was obtained (30 votes out of 34). |

1. **APPROVAL OF THE DRAFT AGENDA**

The Chair informed the AB of the new documents circulated by the Executive Director (ED):

- Under item 2:
 - Draft conclusions of the Advisory Board meeting on 20 September 2017;
 - European Court of Auditors: Report on the annual accounts of the European Fisheries Control Agency for the financial year 2016 together with the Agency's reply.

Following, the Chair presented the agenda and asked the AB members if they had any comment or new item to be added.

There were no additional comments on the agenda and it was adopted without changes (Annex II).

Since no further interventions were made, the Chair moved to point 2 of the agenda.

2. **INFORMATION FROM THE EXECUTIVE DIRECTOR**

The ED reported on the state of play of the Agency since the last AB meeting on 21 June 2017.

❖ Joint Deployment Plans (JDPs) 2017

EFCA is on the same trend as last year in terms of inspection activities. On 1 October 2017 the total number of inspections amounted to 14281 amongst which 553 with at least one suspected infringement.

The ED informed on the suspected infringements reported in EU and international waters JDPs.

Regarding the Key Performance Indicators (KPIs) on the JDPs, the ED called for the Member States (MS) to make an effort to increase the rate of inspector exchanges in the North Sea, Baltic Sea and Western Waters, and to improve the communication of target list vessels in the Western Waters.

❖ JDP 2016 cost assessment

A summary of costs for the different JDPs was presented, with breakdown by cost category for the 3 deployment types (land, sea, air).

❖ BALTFISH Compliance evaluation

There is an ongoing project for 2017 between EFCA and BALTFISH CEG (Control Expert Group). The ED informed the AB on the main results and the next steps.

❖ Guidance on Sampling of Small Pelagics (Baltic Sea)

A workshop on guidance on sampling of small pelagics in the Baltic Sea was held in October 2017 in Malmö. Key guidance criteria were identified and a framework guidance will be developed.

❖ Harmonisation of inspection activities

The ED mentioned the following on-going and future processes:

- Regional risk management strategy in the Baltic Sea, North Sea, Western Waters and Mediterranean;
- Last haul inspections in the Baltic Sea, North Sea, South Western Waters and Mediterranean;
- Infringement follow-up guidelines are being developed for the Baltic Sea, North Sea, Western Waters and in the future for the Mediterranean;
- Compliance evaluation process for the Baltic Sea, North Sea and Western Waters;
- Pelagic sampling guidance in the Baltic Sea;
- Gramme size distribution sampling in Western Waters;
- Port inspections in the Baltic Sea, North Sea, Western Waters and in the Mediterranean.

❖ EU Coast Guard Tripartite Working Arrangement

The Frontex, EFCA and EMSA funding regulations were adopted/amended in September 2016.

The Tripartite Working Arrangement (TWA) was approved by the Management/Administrative Boards of the three agencies and entered into force on 17 March 2017.

The first meeting of the Steering Committee of the TWA took place on 22 June 2017. Three decisions were adopted:

1. Terms of reference for the TWA Steering Committee;
2. Creation of three Technical Subcommittees under the responsibility of each agency, respectively:
 - a. Sharing of information and surveillance services (chaired by EMSA);
 - b. Capacity Building and risk assessment (chaired by EFCA);
 - c. Sharing capacities and legal issues (chaired by Frontex).
3. An Annual Strategic Plan 2018 to be included in the Programming Document (PD) of the three agencies.

❖ Pilot Project for the Strait of Sicily (GFCM)

EFCA has implemented a recommendation of the General Fisheries Commission for the Mediterranean (GFCM) applying to the European Hake and Rose Shrimp in the Strait of Sicily. The objective of the Pilot Project was the adoption by the GFCM of a scheme for international inspection. The scheme is being discussed on 18 October in Montenegro.

Due to the special circumstances of the operational area, the mission has been carried out in the framework of multipurpose operations between EFCA and Frontex by sharing information. EFCA generated its own sightings but also received a lot of information from Frontex. The Pilot Project conveyed the use of two patrol vessels and one air plane, in cooperation with EMSA and Frontex, and made use of satellite imagery in addition to traditional ERS data and surveillance data such as AIS and VMS. The ED presented the preliminary results of the activities. He thanked all the MS involved in the area for their contribution, highlighted the support provided by Italy and the good cooperation with Tunisia and Egypt.

❖ PESCAO Project

The project has a duration of five years. It is developed in the ECOWAS zone and Mauritania through two channels: the Sub-Regional Fisheries Commission and the Fisheries Committee for West Central Gulf of Guinea.

EFCA will implement the project by "non-direct management" with a grant contract for an amount of 2 585 000 euros. Additional staff will be recruited to support the project with the grant amount.

During 2017 EFCA has been working with the EU Delegations of Senegal and Ghana in close cooperation with the EC and the MS.

The areas of work are set as follows:

1. Fisheries legal frameworks are harmonised and consistent with international standards to ensure a proper fight against IUU fishing;
2. Cooperation between countries, administrations and organisations is facilitated;
3. Infrastructures and equipment of Regional Centre for Monitoring Control and Surveillance (MCS) are improved as well as linkage with national MCS structures;
4. Countries' and Regional Fisheries Bodies' capacities in operational MCS are strengthened, along with their ability to sustain this in the long-term through enhanced training programmes;
5. Joint regional fisheries/patrol missions are organised in the Gulf of Guinea;
6. A network of regional observers is set up to improve the monitoring of the industrial fleet operating in the region.

The negotiation phase of the contract and projects is being finalised, the budget and staff allocated to the project will be decided by December 2017.

❖ Indian Ocean Commission (IOC)

At the request of the Commission, EFCA has been active in the Indian Ocean. A Technical Workshop on Monitoring, Control and Inspection in the South West Indian Ocean was held on 25-27 September 2017. The Workshop was mostly dedicated to regional risk assessment and the needs identified during the meeting include the risk capacity building and assistance with the new control technologies, in particular with the monitoring of FADs, since the IOTC and ICCAT are in the process of imposing a number of FADs per authorised vessel.

❖ New Organisation Chart of EFCA

The ED announced that a new EFCA organisation will enter into force in December 2017. It will be composed of four units:

- Unit 1, Operations, in charge of coordination;
- Unit 2, EU Waters and North Atlantic Risk, dealing with risk management and evaluation, data management and analysis and JDP's management;
- Unit 3, Resources and IT;
- Unit 4, Coast Guard and International Programmes, in charge of the Mediterranean Sea and International Waters, Inter-agency Cooperation and Training and IUU.

The Chair opened the floor for comments.

The representative of DE suggested to include the information displayed on the screen, such as the slides detailing the number of inspections, suspected infringements and costs, in the documentation sent to the AB in order to allow for better preparation. He further mentioned the Baltic Sea and last haul approach and underlined the importance of having a clear idea on how the landing obligation (LO) is implemented, since it has been concluded it is extremely difficult to detect LO infringements. He proposed to keep it in mind when discussing the revision of the Control Regulation and EFCA's founding regulation.

As regards the Strait of Sicily project, due to the magnitude of the project, the representative considered it should have been included in the annual work programme. He also wished that the new organigram had been transmitted to the AB.

The representative of NL joined DE's remarks on the availability of the documentation, e.g. the draft conclusions of the Advisory Board meeting on 20 September 2017. He mentioned the compliance evaluation process in the Baltic and hoped it could start soon in the North Sea to have a good view on the compliance. He also mentioned that the meeting of the Steering Group in November 2017 will discuss the issue and wished for a quick start in 2018 with this process.

On the KPIs for exchange of inspectors, the representative of NL enquired what actions the Member States can take to meet the expectations

The representative of the EC questioned:

- Which kind of traceability infringements have been detected in international JDPs and why that kind of information was not mentioned under EU waters JDPs;
- On the inspectors' exchange rate, what could be done in order to improve the KPI target;
- Asked to circulate the report regarding compliance evaluation in Baltfish.

With reference to the Pilot Project in the Strait of Sicily, the representative of the EC was pleased to see that it has worked out well and thanked the MS for their contribution and pointed out that the Pilot Project¹ would lead to a permanent inspection scheme, once the scheme is adopted. She highlighted that the pilot project could be a model to be followed in other areas of the Mediterranean. Lastly, the representative of the EC congratulated EFCA for the good financial execution, the good assessment of the Court of Auditors and the Internal Audit Service and the communication strategy during the past year.

The representative of IT referred to the Pilot Project in the Strait of Sicily, he stated that it was a good example of international cooperation in a sensitive area. Moreover, in case the recommendation was not adopted, he requested the continuation of the Pilot Project in the Mediterranean.

The Chair gave the floor to the ED.

The ED stated that most of the information given had already been transmitted in writing under item 2 of the AB agenda. The information of the JDPs conveyed through the Steering Groups is displayed on the screen in order to provide the most recent information available. On the last haul, he agreed with the importance of the process.

On the Strait of Sicily, the ED reminded that the project was presented by the EC in the AB meeting on 11 October 2016, where the EC presented the strategy for 2017. The recommendation was adopted in December 2016 by the GFCM and the ED presented the state of play of the project in the AB meetings on 5 April and 21 June 2017. Moreover, the support of the EU in the framework of the GFCM was clearly mentioned in EFCA's Single Programming Document 2017.

As regards compliance information, the ED mentioned that EFCA is working with the Scheveningen Group for applying the same process to the North Sea.

On the exchange of inspectors' rate, the ED mentioned that the topic has been raised in the Technical Joint Deployment Groups (TJDGs) meetings and it is expected that MS have the capacity to comply with their JDP commitments; the deployment of EFCA's own assets in 2018 will make it easier.

With reference to traceability in international waters, the ED clarified that the apparent infringements were mainly related to labelling rules in NAFO.

On compliance evaluation, the ED mentioned that the report had been sent to the EC.

On the draft conclusions of the Advisory Board meeting, the ED mentioned that to get the conclusions earlier an option would be to hold the Advisory Board meetings earlier.

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| The Administrative Board took note | of the information provided in writing as well as orally, at the meeting. |
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¹ REC.CM-GFCM/40/2016/4 establishing a multiannual management plan for the fisheries exploiting European hake and deep-water rose shrimp in the Strait of Sicily (GSA 12 to 16).

3. IMPLEMENTATION OF ARTICLE 30 OF THE CFP (INTERNATIONAL DIMENSION): DG MARE STRATEGY – UPDATE FOR 2018

The representative of the EC presented the EC document “EFCA/ European Commission/EU Member States cooperation in the context of the International Dimension of the CFP and of the implementation of the EU IUU Regulation 2018”. She underlined that:

- The document is built upon the previous year’s one presented to the AB on 11 October 2016. It intends to be more specific on the expectations on EFCA, to give the Agency greater clarity on the potential workload involved and to allow a better planning of international activities.
- The structure of the document corresponds to the recommendation that the EFCA Administrative Board issued following the Five-year independent external evaluation of EFCA (2012-2016) which reads: “A reflection should be promoted on how to plan EFCA’s involvement in the international dimension in relation to its mission and tasks”.
- Three main strands of international activities were identified by the EC:
 1. The implementation of the EU strategy for control and enforcement in the Mediterranean and Black Sea.

The EC pointed out as specific actions for 2018 the implementation of the recommendations from the GFCM, in addition to the technical assistance to third countries for the strategy 2017-2020, reflected in the MedFish4Ever declaration. With regard to the inspection scheme in the Strait of Sicily, EFCA will be requested by the EC, depending on the adoption of the recommendations by the GFCM, either to help in its implementation or to continue the scheme on its pilot version. The EC highlighted the agreement of the MS for this kind of cooperation as stated in the MedFish4Ever declaration and the GFCM strategy for 2017-2020. Concerning technical assistance to third countries, the EC is taking under consideration some of the actions envisaged in the EC neighbourhood policy, as well as organising multicultural and single country workshops on fisheries control and international inspection schemes, that would also cover IUU measures, among other capacity building actions.
 2. The capacity building in the framework of Sustainable Fisheries Partnerships Agreements (SFPA).

Two levels of priority were identified; among those actions with a high priority, the EC referred to the trainings on how to use the ERS data and how to improve the sustainable management of the fishing fleet for Cabo Verde, Mauritania and Mauritius.
 3. The support for the implementation of the EU’s strategy under the IUU regulation.

The EC pointed out the support actions for the implementation of the IUU catch certificate scheme, the interaction with third countries in the context of fighting IUU, and the exchange of information on IUU between the EU Member States, in addition to the developing cooperation in relation to PESCAO.
- It was noted that the document does not cover the EFCA’s tasks and activities in the context of the Joint Deployment Plans implementing international control and inspection programmes (NAFO, NEAFC and ICCAT), *ad-hoc* participation and assistance to certain RFMOs meetings and PESCAO.

The intervention of the EC concluded by underlining that the external dimension of the CFP is enshrined in EFCA’s founding regulation and therefore an integral part of its activity.

The Chair opened the floor for comments.

The representative of DE pointed out that, even if there is no disagreement with the pilot project in the Strait of Sicily, it had not been formally approved by the Administrative Board. He mentioned

that, two years earlier, the AB had agreed to limit the number of IUU missions abroad, a decision that addressed the concerns of MS to keep coordination within the EU as the priority of the Agency.

The representative of NL regretted that there was not enough time to consult the document internally in advance. He highlighted that the update should contain a global strategy, besides the list of specific actions and aims for the Agency, and suggested to balance references to all the different fisheries areas, noting that activities on ICCAT, NAFO-NEAFC count with one mention, while much attention has been given to e.g. GFCM. The representative of NL requested a more complete picture of the work expected to be done. He added that it would be helpful to distinguish new from on-going activities in the document, and to specify what would be possible to do in practise, taking into account the limited yearly number of missions both in capacity building (three) and IUU (four), and asked if the AB would be asked to decide on which countries the missions would be taking place.

The representative of PT agreed with NL on the need to reinforce the mention to NAFO-NEAFC and ICCAT in the international strategy. He stated that EFCA presence is very important, and asked for the mandate of EFCA to be adapted to inspect at sea and ashore.

The representative of FR acknowledged the fight against IUU fishing as a priority, and agreed with EFCA's experience being used at its outmost in the different RFMO's, as long as it does not have a negative impact in EFCA's more traditional activities.

The representative of CY expressed his full agreement with the pilot project in the Strait of Sicily, called for an increase of the cooperation in the Eastern Mediterranean and supported the EC proposal for the Mediterranean. He noted that the engagement and cooperation with neighbouring countries has become really necessary on the Mediterranean Sea, due to the sensitive situation in terms of fighting against IUU fishing, to ensure the sustainability of the resource.

Before passing the floor to the ED and the EC, the Chair summed up the main observations of the MS, identifying EFCA international activities as an important element to be maintained or even extended, without prejudice, however, to the most consolidated tasks of the Agency.

The ED recalled that the JDPs are EFCA's mainstay and pointed out that EFCA, within its available human and financial resources, has the capacity to provide a significant part of the EC requests. He highlighted that the AB would be asked if decision is needed and EFCA will work in accordance with its Programing Document.

The representative of the EC explained that the main endeavour of the EC with the presented document is to be transparent and give the Agency a clarity of intent, so as to allow a proper planning, and to assess feasibility at an early stage, making sure that the core activities of the Agency can be undertaken. She expressed confidence that the current financial resources and budget allocation will be compatible with what the EC has put forward to EFCA.

The representative of the EC clarified that the EC aims to improve the control in the enforcement situation in the Mediterranean and Black Sea, to help those partner countries with whom there are SFPA increasing their capacity, and to complement the dialogue with third countries, in order to put in place a system that allows MS and EFCA to fight IUU fishing. She declared that all MS actively fishing under the SFPA would also benefit from the second priority.

The representative of the EC indicated that EFCA has a specific mandate for NAFO-NEAFC and ICCAT and therefore those Regional Fisheries Management Organizations were not included in the document. With reference to the Pilot Project in the Strait of Sicily, she mentioned that there was a political decision and commitment by the MS, and that the Pilot Project was already included in the EC paper for 2016.

The Chair recalled that the origin of the document was the request from the AB to better understand what was expected from EFCA by the EC on the international side, although not to be regarded as a separate work programme.

The representative of NL emphasised the value and usefulness of the document and requested clarification whether the concrete actions forecasted for 2018 were already embedded in EFCA's PD 2018.

The ED reassured that there were no gaps between the EC requests in the document and EFCA's PD 2018 to complete the discussion on the international dimension.

Last but not least the ED mentioned that EFCA will organise a Seminar on landlocked countries on 22 November in Budapest (HU).

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| The Administrative Board took note | of the information provided in writing as well as orally, at the meeting. |
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4. ADOPTION OF THE PROGRAMMING DOCUMENT CONTAINING THE MULTIANNUAL WORK PROGRAMME 2018-2020 AND THE ANNUAL WORK PROGRAMME 2018 AND THE BUDGET AND THE ESTABLISHMENT PLAN OF EFCA FOR 2018

The ED gave a presentation on the Programming Document (PD) 2018 underlining, *inter alia*, the following elements:

- The EC issued a written opinion on the PD 2018 which was transmitted to the MS and taken into account in the PD 2018. The PD 2018 has been limited to a 3-year period (2018-2020) in line with the EC written opinion due to the negotiation of the next multiannual financial framework.
- The PD 2018 embeds the multiannual objectives, the annual work programme including the work in the framework of the coast guard cooperation and the draft budget and additional information on staff, gender balance and the way the grants of the EFCA are staggered.
- On the Multiannual programme, the same approach as in 2017 has been kept, being the strategic multiannual objectives:
 - Support the MS in monitoring the Common Fisheries Policy and in particular of the landing obligation;
 - Cooperate with other European Agencies to support MS national authorities carrying out coast guard functions;
 - Support the Union in the international dimension of the CFP and the fight against IUU fishing activities;
 - Contribute to achieve a Level Playing Field through Capacity Building tools;
 - Ensure visibility of EFCA's mission and EU values;
 - Ensure EFCA good governance, transparency and accountability;
 - Ensure the efficient use of EFCA resources.
- The Annual work programme fiches have been adjusted. New fiches:
 - under objective 7 "Development of Data Governance Strategy of the EFCA Fisheries Information System (FIS) to support the operational activities of EU Fisheries control and related Maritime Operations";
 - for PESCAO under objective 10 "Support to the EU project "Improved Regional fisheries governance in Western Africa (PESCAO)" as regards monitoring, control and surveillance".
- The PD 2018 is based on the EC guidelines and template.

The Chair opened the floor to comments.

Under the Strategic Plan 2018 in the framework of the European Union Coast Guard (EUCG) initiative, the representative of DE enquired which agency was leading the different priorities for 2018. On the budget allocation for 2018, he questioned why the amount allocated to Harmonisation

and standardisation was much higher than the amount foreseen for Assistance and expertise, and asked what expenses would be covered by these amounts.

The representative of NL commented on the very detailed PD 2018 and suggested for the future to have an additional shorter document in the operational program with the strategy of the Agency, indicating the main objectives and developments and summarising the information of the PD.

Additionally, the representative of NL referred to objective 10 of the PD 2018, namely the KPI, "Percentage of countries having an action plan against IUU - target for 2018 of 40%", and asked which countries the percentage referred to.

The representative of the EC thanked EFCA for taking on board the EC written opinion. With reference to the comment of the NL, the representative of the EC clarified that the 40% target referred to the percentage of countries having an action plan against IUU. She explained that the number of countries depends on the number of dialogues the EC is having on IUU, hence it is a moving target, and mentioned that the referred KPI was not meaningful.

The representative of PT pointed out that currently EFCA is facing difficulties to support MS in the international JDP missions NAFO-NEAFC due to lack of resources and asked to consider a budget increase in NAFO-NEAFC JDP.

The ED replied that the capacity of EFCA to deploy staff in NAFO in the past months has been weakened due to unexpected situations. However, EFCA managed to provide an adequate support -a coordinator has been deployed for 45 days-. Thus, deployment in NAFO-NEAFC has been provided according to EFCA's commitments; there has been one exception during the summer, when there was no coordinator for landing inspection, this being one-off case. There is an ongoing call for tender for a charter capacity for EFCA, which could increase the deployment in those areas.

With reference to the list of priorities in the Annual Strategic Plan 2018 in the framework of the EUCG initiative, the ED mentioned that EFCA is responsible for leading the Subcommittees on capacity building, sharing of capacities in the framework of multipurpose operations and risk management strategy.

On the question related to budget allocation per activity, the ED explained that the appropriation for chartering capacities (around 4.3 million euros) is included in the activity Harmonisation and standardisation, reason why the amount is higher in this budget line.

Concerning the request to add a short document in the operational program with the strategy of the Agency, the ED clarified that the strategy was embedded in the multiannual part of the PD with multiannual strategic objectives; if the AB so decides, an executive summary can be drafted providing a strategic vision of the Agency.

The Chair mentioned that it should be considered that the PD contains many tables, acronyms, etc. and called to reflect on the issue of adding an executive summary.

The Chair further informed on the general orientation given to all agencies because of the uncertainties of the future multiannual financial framework. The EC considers it unwise to have PDs that go beyond 2020, which could give the impression that decisions on the agencies' budgets are taken before the basic decision on the multiannual financial framework can be taken. In this respect a footnote is included in EFCA's PD 2018². The Chair highlighted that this orientation does not prevent EFCA to plan and forecast its work in line with its founding regulation.

In the absence of further comments, the Chair proceeded to the voting. The item was adopted by consensus.

² EFCA's Programming Document: Multiannual work programme 2018-2020 and Annual work programme 2018, page 12, foot note 7.

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| Proposed action | Adoption of the EFCA Programming Document containing the Multiannual work programme 2018-2020 and the Annual work programme for year 2018, and of the Budget and Establishment Plan of the European Fisheries Control Agency for year 2018 |
| Legal Basis | Art. 17f, 23(2)(c) and 23(2)(d) of Regulation (EC) No 768/2005 of 26 April 2005 and Art. 32 and 33 of the EFCA Financial Regulation (AB Decision No 13-W-09 of 31 December 2013) |
| Decision | Adopted by consensus. |

5. ADOPTION OF THE DRAFT PROGRAMMING DOCUMENT CONTAINING THE MULTIANNUAL WORK PROGRAMME 2019-2020 AND THE ANNUAL WORK PROGRAMME 2019

The ED introduced the draft PD 2019. The document mirrors the PD 2018 and covers the period 2019-2020, in line with the EC written opinion issued on EFCA's PD 2018³, which limits the PD multiannual part to the current Multiannual Financial Framework period.

The ED noted that the EFCA's draft PD 2019 shall be notified to the EC before the end of January 2018, and will include all data available after the closure of the budget year. The ED anticipated that the EC written opinion on EFCA's draft PD 2019 would be communicated to the AB members, following the ongoing practices.

The ED listed as the annual priorities, highlighted the active synergies with other agencies and summed up saying that belonging to the EU Agencies Network enables EFCA to optimise the efficient use of its available resources.

There were no questions and the AB adopted the document by consensus.

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| Proposed action | Adoption of the draft Programming Document (PD) containing the Multiannual work programme 2019-2020 and the Annual work programme for year 2019 |
| Legal Basis | Art. 17f and 23(2)(c) of Regulation (EC) No 768/2005 of 26 April 2005 and Art. 32 and 33 of the EFCA Financial Regulation (AB Decision No 13-W-09 of 31 December 2013) |
| Decision | Adopted by consensus. |

6. ENDORSEMENT OF THE MISSION CHARTER OF THE INTERNAL AUDIT SERVICE

The HoU 3 presented the Mission charter of the Internal Audit Service (IAS) for endorsement. He explained that the proposal was an update and it is on the Internal audit service initiative to bring it into line with the internal audit standards which have changed this year. The HoU 3 stated that the changes to the charter were not very substantial and did not imply any fundamental change to EFCA's relationship with the IAS.

The Chair opened the floor to comments. In the absence of comments, the document was endorsed.

³ EFCA's draft Programming Document: Multiannual work programme 2019-2020 and Annual work programme 2019, page 12, foot note 7.

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| Proposed action | Endorsement of the Mission Charter of the Internal Audit Service of the European Commission in relation to Bodies set up under the TFEU and the Euratom Treaty having legal personality and receiving contributions charged to the budget |
| Legal Basis | Article 84(1) of the EFCA Financial Regulation (AB Decision No 13-W-09 of 31 December 2013) |
| Agreement | Endorsed by consensus |

7. ADOPTION OF STAFF REGULATION IMPLEMENTING RULES

The HoU 3 presented the decision for implementing the rules for telework based on the model defined by the EC with the EU decentralised agencies.

He explained that, following the consultation carried out with the staff committee, EFCA would keep the core elements of the original text, with the exception of some technical options that would not be applicable to the Agency, allowing more flexibility in the technical solutions put in place by EFCA. The proposal maintains the two types of teleworking; structural, to be scheduled weekly, and occasional, arranged on an ad hoc basis.

The HoU 3 reminded that every time the EC adopts new internal rules, these would apply automatically in agencies after a nine-month period during which the agency could decide whether or not these rules are to be applied by analogy within the organisation. In the latter case, an explicit opt-out decision would be necessary.

He informed that the AB would be consulted on the missions' guide and learning and development at the next meeting, adding that rules regarding the temporary occupation of management posts, whistleblowing and the use of Contract agents were also under preparation.

The representative from DE asked whether the implementation of telework would represent additional costs for the Agency, and if there is any procedure in place for an eventual emergency meeting of staff members.

The ED explained that EFCA staff is already equipped with appropriate devices and applications enabling virtual meetings when necessary.

The AB adopted the decision by consensus.

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| Proposed action | Adoption of the Staff Regulation Implementing Rules: Implementation of telework in EFCA |
| Legal Basis | <ul style="list-style-type: none"> - Articles 19 and 23 (2) of Regulation (EC) No 768/2005 - Staff Regulations of Officials of the European and the Conditions of employment of other servants of the European Communities in their version of 1 January 2017, in particular Article 110(2) thereof. |
| Decision | Adopted by consensus. |

AOB

Next Administrative Board meetings:

- 22 March 2018;
- 10 October 2018 (to be confirmed).

ANNEX I

List of participants to the meeting of the Administrative Board of the EFCA Vigo, 18 October 2017

| Members | | Alternates |
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| (BE) Belgium: | Mr Jean-François VERHEGGHEN | - |
| (BG) Bulgaria: | Mr Dimitar VALKOV | - |
| (CZ) Czech Rep.: | - | Mr Petr CHALUPA |
| (DK) Denmark: | - | Mr Arne MADSEN |
| (DE) Germany: | Mr Hermann POTT | - |
| (EE) Estonia: | Mr Indrek ULLA | - |
| (IE) Ireland: | - | - |
| (EL) Greece: | - | - |
| (ES) Spain: | - | - |
| (FR) France: | - | Ms Pauline POTIER |
| (HR) Croatia: | - | Mr Mario SKORJANEC |
| (IT) Italy: | - | Mr Lorenzo G. MAGNOLO |
| (CY) Cyprus ⁴ : | Mr Yiannos KYRIACOU | - |
| (LV) Latvia: | Mr Miks VEINBERGS | - |
| (LT) Lithuania: | - | Mr Tomas KAZLAUSKAS |
| (LU) Luxembourg: | - | - |
| (HU) Hungary: | - | Mr Janos GABOR |
| (MT) Malta: | - | - |
| (NL) Netherlands: | Mr Leon R. M. LOMANS | Mr Gerrit A. LAM |
| (AT) Austria: | - | - |
| (PL) Poland: | Mr Krzysztof CIESZKOWSKI | - |
| (PT) Portugal ⁵ : | - | Mr Carlos FERREIRA |
| (RO) Romania: | - | - |
| (SL) Slovenia: | - | Mr Slavko SISKO |
| (SK) Slovakia ⁶ : | Mr Jan SUKOVSKY | - |
| (FI) Finland: | Mr Harri KUKKA | - |
| (SE) Sweden: | Mr Ingemar BERGLUND | - |
| (UK) United Kingdom ⁷ : | - | Mr Cephas RALPH |
| <u>European Commission:</u> | | |
| Mr Reinhard PRIEBE (Chair) | | - |
| - | | - |
| - | | - |
| - | | - |
| - | | - |
| Ms Veronika VEITS ⁸ | | - |
| Ms Francesca ARENA ⁹ | | - |
| <u>Observer:</u> | | |
| Mr Hugo GONZÁLEZ (Advisory Board Representative) | | |
| Ms Sarah R. VITIELLO-FERRARA (European Commission) | | |
| <u>EFCA:</u> | | |
| Mr Pascal SAVOURET (Executive Director- ED) | | |

4 Proxy from Greece.

5 Proxy from Spain.

6 Proxy from Austria

7 Proxy from Ireland.

8 Proxy from EC (S. Depypere).

9 Proxy from EC (B. Friess).

Ms Karin HERMANSSON (Head of Unit Operations - Unit 1)
Mr Pedro GALACHE (Head of Unit Programmes and Assistance - Unit 2)
Mr Niall MCHALE (Head of Unit Resources and IT - Unit 3)
Ms Clara FERNÁNDEZ (Policy Officer - OED)
Mr Marcel DEDIC (Accounting Officer – OED)
Ms Marta RAMILA (Information Security Officer- OED)
Ms Gregoria CUESTA (Assistant to the ED – OED)
Mr Mario LOPES SANTOS (Deputy Head of Unit Programmes and Assistance - Unit 2)
Mr Alexandre KEMPFF (Desk Manager Training and IUU – Unit 2)
Ms Petra Spaniol (Coordinator Training and IUU –Unit 2)
Ms Donianzu Murgiondo (Head of Section Finance and Procurement – Unit 3)
Ms Rieke ARNDT (Head of Section HR and Legal - Unit 3)





Administrative Board



Agenda of the 29th meeting of the Administrative Board of the EFCA
on 18 October 2017 in Vigo.
14h00 – 18h00
(D=decision; I=Information)

- | | |
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| 1. Approval of the draft agenda | D |
| 2. Information from the Executive Director | I |
| 3. Implementation of Article 30 of the CFP (international dimension): o DG MARE strategy – update for 2018 | I |
| 4. Adoption of the Programming Document containing the Multiannual work programme 2018-2020 & Annual work programme for 2018 and of the Budget and the Establishment plan of the European Fisheries Control Agency for year 2018 | D |
| 5. Adoption of the draft Programming Document containing the Multiannual work programme 2019-2020 & Annual work programme for 2019 | D |
| 6. Endorsement of the mission charter of the Internal Audit Service | D |
| 7. Adoption of Staff Regulation implementing rules | D |
| 8. AOB | |

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