

1. TITLE **GENERIC ICT INFRASTRUCTURE**

2. REF NUMBER **DPR-54**

PART I (PUBLIC)

CONTROLLER/S OF THE DATA PROCESSING OPERATION	
3. CONTROLLER	NIALL MCHALE – HEAD OF UNIT 1 EUROPEAN AGENCY FOR FISHERIES CONTROL (EFCA) AVDA. GARCÍA BARBÓN, 4, E-36201 VIGO
ORGANISATIONAL UNIT	Unit 1 Resources and IT ICT Section
CONTACT PERSON/S	Angelos CHATZIKOSTAS +34 986 12 06 31 Angelos.Chatzikostas@efca.europa.eu, informatics@efca.europa.eu
4. DATA PROTECTION OFFICER (DPO)	EFCA-DPO@efca.europa.eu

WHERE APPLICABLE:

5. JOINT CONTROLLER	N/A
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6. PROCESSOR	The data are provided and kept up-to-date by the HR and Legal Section, and ICT Section manages the systems. Furthermore, the following third party provider is involved in the processing: Consortium Bilbomática-Balidea (Framework Contract 2015_03_Lot 2 ICT support services)
EXTERNAL CONTACT	Óscar Fernández Prieto tenders@bilbomatica.es
7. PURPOSE/S	The purpose is to make available an efficient and secure ICT infrastructure to EFCA for its operation and administrative activities, including those processing personal data, when necessary for trouble shooting, analysis of performance problems, general user support.

¹ Regulation (EU) [2018/1725](#) of the European Parliament and of the Council of 23 October 2018 on the protection of natural persons with regard to the processing of personal data by the Union institutions, bodies, offices and agencies and on the free movement of such data, and repealing Regulation (EC) No 45/2001 and Decision No 1247/2002/EC

DESCRIPTION	<p>EFCA manages the accounts required to administer the IT infrastructure and network.</p> <p>These accounts are created and managed by system administrators for configuration and change management purposes. Backup copies of files and databases are taken at regular intervals and are only used for restore purposes under the control of the respective data owners.</p> <p>All data is stored securely at EFCA's servers located in Vigo (EFCA premises), in Alicante (EUIPO premises) as Disaster Recovery site, and in the public cloud (using inter-institutional Framework Contract EFSA/PTT/2015/01).</p>		
8. CATEGORIES OF DATA SUBJECTS	<input checked="" type="checkbox"/>	EFCA STAFF (TA, CA, SNE)	
	<input checked="" type="checkbox"/>	EFCA EXTERNAL STAFF, TRAINEES, OTHER	
		OTHER	
	PLEASE SPECIFY: N/A		
8BIS. CATEGORIES OF PERSONAL DATA	<input checked="" type="checkbox"/>	PERSONAL DETAILS (NAME, ADDRESS)	
		EDUCATION, TRAINING, EMPLOYMENT	
		FAMILY, LIFESTYLE, SOCIAL CIRCUMSTANCES	
		FINANCIAL DETAILS	
	<input checked="" type="checkbox"/>	OTHER	
PLEASE SPECIFY: Data fields included in user directories, in log files when accessing servers or databases and in information systems.			
9. TIME LIMIT	The time limit is defined specifically in each application or service deployed at the ICT servers.		
10. RECIPIENTS	<input checked="" type="checkbox"/>	DESIGNATED EFCA STAFF	
	<input checked="" type="checkbox"/>	CONTRACTORS	
		EU INSTITUTIONS AND BODIES	
		MEMBER STATES AUTHORITIES	
		OTHER	
	PLEASE SPECIFY: IT system administrators including database administrators, network and security managers. Data will be accessible to IT system administrators of EFCA and to IT Service Providers that resolve technical problems.		
11. ARE THERE ANY TRANSFERS OF PERSONAL DATA OUTSIDE THE EU/EEA?			
YES	NO		PLEASE SPECIFY:
	<input checked="" type="checkbox"/>	TO THIRD COUNTRY RECIPIENTS	N/A
	<input checked="" type="checkbox"/>	TO INTERNATIONAL ORGANISATIONS	N/A
	<input checked="" type="checkbox"/>	PUBLISHED ON THE INTERNET	N/A
<u>IF YES</u> , ON WHAT GROUNDS? N/A			
12. GENERAL DESCRIPTION OF SAFEGUARDS TAKEN			
A number of technical and organisational measures have been put in place by the Agency. Technical measures include appropriate actions to address online security, risk of data loss, alteration of data or unauthorised access. Organisational measures include restricting access to the personal data solely to authorised persons with a legitimate need to know for the purposes of this processing operation. The IT Service Providers operate under a framework of service contracts and have signed a nondisclosure and confidentiality agreement.			
13. SPECIFIC PRIVACY STATEMENT (WHERE APPLICABLE)			
N/A			