

**CATALOGUE OF TRAINING COURSES
PROPOSED BY EFCA (2017)**

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<i>General inspection training based on the EFCA Core Curricula:</i> “How to deliver a training based on the EFCA Core Curriculum for fisheries inspectors”	
Trainers	EFCA officials
Topics covered	<ul style="list-style-type: none"> - Introduction: presentation of the structure and content the Core Curricula (CC) handbook and manual for the trainer; - Detailed teaching syllabus: presentation on learning objectives and links with the various chapters of the CC handbook; - Trainer guide: specific detailed guidance regarding the context, content, evaluation and delivery of the training course; - Evaluation: presentation on various evaluation methodologies with samples of individual and group exercises, MCQ, case studies, etc.; - Feedback on training programme: training techniques, methods, resources are useful and sufficient.
Course objectives	The course, with associated hands on training, will enable trainees-trainers to identify the scope, learning objectives, trainer and trainee requirements as well as requested teaching facilities, material and equipment to successfully decide prepare and deliver a training based on the EFCA CC.
Duration	1-2 days
Class size	Max. 20 participants
Potential beneficiaries (see Annex)	Member States trainers (Proficiency level PL3 “Experienced” and PL4 “Expert”)

<i>General inspection training based on the EFCA Core Curricula (Vol. 1 and 2):</i> “Inspection at sea/Port inspection”	
Trainers	EFCA officials
Topics covered	<ul style="list-style-type: none"> - Perform the initial actions before to start an inspection - Inspect conformity of documentation - Inspect conformity of catch on board - Inspect conformity of gear - Inspect conformity with conservation measures adopted for specific regions/stocks and the landing obligation - Union inspectors - Transshipment inspection
Course objectives	The course, with associated hands on training, will provide the trainee an overview of the different basic steps to be followed before and during an inspection at sea/in port. Trainees completing the course should be capable of verifying the compliance of operators at sea/in port and the legality of fisheries products caught/landed.
Duration	3-5 days
Class size	Max. 20 participants
Potential beneficiaries (see Annex)	<p>Member States officials (Proficiency level PL1 “Awareness” and PL2 “Trained”)</p> <p><i>Note: Trainees participating to this course should have followed beforehand the e-learning courses on Inspection at sea/Port inspection available on the EFCA e-learning platform (https://training.efca.europa.eu/).</i></p>

<i>Specific inspection training based on the EFCA Core Curricula (Vol. 3):</i> “Introduction to fisheries inspection”	
Trainers	EFCA officials
Topics covered	Basic elements on: <ul style="list-style-type: none"> - Fisheries inspection in the Common Fisheries Policy (CFP) context; - Management and conservation measures; - Control; - Inspection and proceedings; - Illegal, Unreported and Unregulated fisheries (IUU); - Markets; - European Maritime and Fisheries Fund (EMFF).
Course objectives	This introductory course will give trainees an overview of the CFP and the main concepts, definitions, and methodologies used. It will also help them to understand the background of the CFP and the terminology used.
Duration	1-2 days
Class size	Max. 20 participants
Potential beneficiaries (see Annex)	Member States officials (Proficiency level PL1 “Awareness” and PL2 “Trained”) Officials from other EU Agencies (FRONTEX, EMSA).

<i>Specific inspection training based on the EFCA Core Curricula (Vol. 3):</i> “Identify the entity to inspect”	
Trainers	EFCA officials
Topics covered	<p><i>1. How to gather information and intelligence</i></p> <p>Introduction on main concepts including regulatory requirements, sources of data, intelligence and information.</p> <p><i>2. How to use information and intelligence data in real-time</i></p> <p>Practicalities on accessing, analysing and utilising the results of risk analysis into routine inspections undertaken at sea, at the time of landing, at markets/premises or during transportation.</p> <p><i>3. Practical exercises</i></p> <p>Exercises involving different fishing operations and verification of the information received by cross-checking Vessel Monitoring System (VMS) and Electronic Reporting System (ERS) data.</p>
Course objectives	The course, with associated hands on training, will provide the trainee with an understanding of the concepts of risk management in fisheries control and inspection, the regulatory requirements for Member States to include risk management in their control systems and how inspectors should use risk management tools to identify the entity to inspect.
Duration	1 day
Class size	Max. 20 participants
Potential beneficiaries (see Annex)	<p>Member States officials (Proficiency level PL1 “Awareness” and PL2 “Trained”)</p> <p>Officials from EU Agencies (FRONTEX).</p>

<i>Specific inspection training based on the EFCA Core Curricula (Vol. 3):</i> “Markets and premises”	
Trainers	EFCA officials
Topics covered	<p><i>1. How to verify that operators comply with their obligations</i></p> <p>Introduction on operators’ responsibilities and obligations, and how to verify compliance.</p> <p><i>2. How to check conformity of fisheries products in:</i></p> <ul style="list-style-type: none"> • auction centres, • direct sales, • processing and storage premises • retail and restaurant premises <p><i>3.. How to complete the inspection report</i></p>
Course objectives	This course is intended to prepare fisheries inspectors to undertake inspections of markets and premises. Trainees completing the course should be capable of verifying the compliance of operators and the legality of fisheries products found in markets and other premises.
Duration	1 day
Class size	Max. 20 participants
Potential beneficiaries (see Annex)	Member States officials (Proficiency level PL1 “Awareness” and PL2 “Trained”)

<i>Specific inspection training based on the EFCA Core Curricula (Vol. 3):</i> “Surveillance”	
Trainers	EFCA officials
Topics covered	<p><i>1. What are Member States’ obligations for surveillance</i></p> <p>Overview of legislative requirements for Member States to carry out, record and make available surveillance data.</p> <p><i>2. How to collect surveillance data</i></p> <p>Overview of information and data relevant for the completion of the surveillance report.</p> <p><i>3. What are the Surveillance methods</i></p> <p>Overview of the variety of surveillance systems which can be employed.</p> <p><i>4. How to complete the surveillance report</i></p> <p>What needs to be recorded on the surveillance report and how this can be achieved with adequate details of any sightings made.</p>
Course objectives	This course, with associated on-the-job training, will enable the trainee to perform surveillance operations and complete surveillance reports.
Duration	1 day
Class size	Max. 20 participants
Potential beneficiaries (see Annex)	<p>Member States officials (Proficiency level PL1 “Awareness” and PL2 “Trained”)</p> <p>Officials from EU Agencies (FRONTEX).</p>

<i>Specific inspection training based on the EFCA Core Curricula (Vol. 3):</i>	
“Transport”	
Trainers	EFCA officials
Topics covered	<p><i>1. Legal obligations of the transporter</i></p> <p>Legal obligations of the transporter regarding the transport document, imports and exports of fisheries products, weighing at point of landing, and the obligations applying after first sale.</p> <p><i>2. Powers of officials</i></p> <p>Legal empowerment of officials to conduct a transport inspection efficiently, methodology to stop transporting vehicles, request documents and physically examine consignments for the legality of fishery products transported and any relevant documents or electronic transmissions.</p> <p><i>3. How to verify the conformity of transported fishery products</i></p> <p>Procedures on how to plan and conduct a transport inspection, verify conformity of transported fishery products being transported and complete and submit the inspection report form for transport inspections.</p>
Course objectives	The course, with associated on the job training, will enable the trainee to conduct a transport inspection including the verification of the transport document against the quantities transported. This course will also guide the trainee to complete the inspection report (transport module) and its subsequent onward transmission.
Duration	1 day
Class size	Max. 20 participants
Potential beneficiaries (see Annex)	Member States officials (Proficiency level PL1 “Awareness” and PL2 “Trained”)

<i>Specific training based on the EFCA Core Curricula (Vol. 3):</i>	
Basic course on IUU for newcomers	
Trainers	EFCA officials MS trainer(s)
Topics covered	<ol style="list-style-type: none"> 1. <i>How to identify IUU fishing activities-Overview</i> 2. <i>How to inspect third country fishing vessels in EU ports</i> 3. <i>How to control imports and exports of fishery products</i> <ul style="list-style-type: none"> - The IUU catch certification scheme - Non-cooperating third countries - IUU vessel lists - Risk management under the IUU Regulation (basics) - Practical cases 4. <i>Reporting procedures</i> 5. <i>Mutual assistance procedures</i>
Course objectives	To give an introduction on the principles of the IUU Regulation and basic questions on the implementation of the IUU catch certification scheme.
Duration	2 days
Class size	Max. 20-25 participants
Potential beneficiaries (see Annex)	Member States officials (Proficiency level PL1 “Awareness”) ¹

¹ Access to this course is limited to PL1 level officials having not followed before the basic course on IUU for newcomers.

Advanced course on IUU	
Trainers	EFCA officials MS trainer(s)
Topics covered	<p><i>1. Verification of catch certificates and accompanying documents</i></p> <ul style="list-style-type: none"> - Practical cases - Group exercises - On-the-spot visit <p><i>2. Verification techniques-Focus on imports from a specific area</i></p> <ul style="list-style-type: none"> - Overview - Legal framework (e.g. Regional Fisheries Management Organisations) - Trade flows - Case studies <p><i>3. Investigation and risk assessment techniques</i></p> <ul style="list-style-type: none"> - Analysis of trade data - Investigation techniques - Risk assessment
Course objectives	To give a detailed training on the IUU Regulation and questions on the implementation of the IUU catch certification scheme in relation to a specific area/category of fisheries products.
Duration	2 days
Class size	Max. 20-25 participants
Potential beneficiaries (see Annex)	Member States officials (Proficiency level PL2 “Trained” and PL3 “Experienced”) ²

² Access to this course is limited to PL2-PL3 levels officials having not followed before the advanced course on IUU.

Introduction to inspection at sea and in port for inspectors from third countries	
Trainers	EFCA officials MS trainer(s)
Topics covered	<ul style="list-style-type: none"> - Preparation for inspection: determining the fishing vessel to inspect - Initial actions on boarding - Inspect conformity of documentation and transmitted information - Inspect catches - Inspect conformity of gear - Transshipment inspection - Finalise the inspection-Inspection report
Course objectives	This course, together with on the job training, will enable the trainee to carry out basic fisheries inspection tasks at sea and in ports in those countries with which the European Union (EU) has a Sustainable Fisheries Partnership Agreement (SFPA). This course may also be used for training officials working in Fisheries Monitoring Centres (FMCs) or in other third countries.
Duration	3-5 days
Class size	Max. 20-25 participants
Potential beneficiaries (see Annex)	Third country inspectors (Proficiency level PL1 "Awareness")

EFCA Fishery Information System (FIS)	
Trainers	EFCA officials
Topics covered	<p>Operational training and hands on training focused in particular on operational applications of the FIS Suite: FISHNET, ERS (Electronic Reporting System) and EIR (Electronic Inspection Report).</p> <p><u>Module 1</u> Introduction covering:</p> <ul style="list-style-type: none"> • FIS background and context, • FIS legal boundaries, • FIS basic concepts: gathering, storing and exchanging data using a single and flexible access point in EFCA, • FIS Demonstration: Trainer demonstrates the full range of system functionalities in each application for all user groups including administrators. <p><u>Module 2</u> Hands on familiarization and training with FIS Suite where each participant has an individual PC with internet access. They simulate and practice a variety of scenarios in all FIS applications. Hands on included:</p> <ul style="list-style-type: none"> • ERS: “Creating” fishing trips, basic queries and criteria search, • EIR: “Creating” an Inspection/Surveillance Report through the entry of data in a module 1 (inspection at sea) report, saving and editing reports, producing ad/hoc reports, • FISHNET: logging in to a video-conference (VC), working with documents in VC, documents upload and exchange, draft documents update. <p><u>Module 3:</u> On completion of the above, the course participant practices using the systems and builds up enough experience to enable him/her deliver the FIS Training Package to other users in their MS.</p>
Course objectives	The aim of the training is to show participants the full range of functionalities available in each of the constituent components of the FIS suite, and in addition to allow them practical hands on experience within the systems whilst under the guidance and supervision of a trainer. Having completed the training the participant will have the knowledge, confidence and desire to use these Operational Applications within relevant Joint Deployment Plans.
Duration	Total duration of the course is 1 ½ days.
Class size	Max. 10 participants
Potential beneficiaries	Inspectors, coordinators, FMC Duty Officers/Operators. The training package is based on the ‘train the trainers’ concept.

Training/workshop for North East Atlantic Fisheries Commission (NEAFC) inspectors	
Trainers	EFCA officials
Topics covered	<ul style="list-style-type: none"> - NEAFC Scheme of control and enforcement and amendments - Management measures - Documentation, labelling, communication of catches / transhipments - Inspectors and inspection means - Inspection - Estimation of catches on board - Inspection form/Infringements and transmission of reports - Provisions regarding Non-Contracting Parties vessels / IUU lists - Practical exercises - MS experience
Course objectives	To train inspectors participating in sea-going missions and inspectors dealing with NEAFC matters in Member States.
Duration	2 days
Class size	Between 15/30 participants
Potential beneficiaries (see Annex)	Member States officials (Proficiency level PL1 "Awareness", PL2 "Trained" and PL3 "Experienced")

Training/workshop for Northwest Atlantic Fisheries Organisation (NAFO) inspectors	
Trainers	EFCA officials
Topics covered	<ul style="list-style-type: none"> - NAFO legislation: Control and Enforcement Measures and amendments agreed during NAFO Annual Meeting - Documentation – labelling requirements - Hail and VMS messages – communication of catches - Gear and minimum fish size requirements - requirements for Greenland halibut fishery - Inspection procedure – preparation (risk analysis, patrol planning, vessel / area selection, balanced approach - Inspection procedure – Holds on board – volume, production – stowage plan – calculation of estimated tonnages - Provisions regarding by-catches - Inspection procedures and reports – infringement reports and transmitting of reports - Port State Control - landing control - discussion on port inspections - Risk analysis during port inspections in Member States ports - Practical exercises - MS experience: presentations and discussion
Course objectives	To train inspectors participating in sea-going missions and inspectors dealing with NAFO matters in Member States.
Duration	2-3 days
Class size	Between 15/30 participants
Potential beneficiaries (see Annex)	Member States officials (Proficiency level PL1 “Awareness”, PL2 “Trained” and PL3 “Experienced”)

Mediterranean Training Seminar (BFT/SWO)	
Trainers	EFCA officials
Topics covered	<ul style="list-style-type: none"> - Evaluation of past Joint Deployment Plan/SCIPs - EU/ICCAT legal framework - Inspector check lists - Risk analysis - Landing obligation - Organization, implementation and reporting of inspection activities - Practical case studies and evaluation
Course objectives	<ul style="list-style-type: none"> - Promote efficient and effective implementation of activities under the JDP/SCIP including the work of mixed and joint teams - Promote exchange of knowledge and experience on inspection and control procedures and evaluation. - Training for trainers and the development of a level playing field and harmonized and common inspection and control procedures.
Duration	2 days
Class size	Max. 30 participants (3 per Member State)
Potential beneficiaries (see Annex)	Member States officials concerned under the MED JDP (Proficiency level PL1 "Awareness", PL2 "Trained" and PL3 "Experienced")

Sea going inspector training (BFT/SWO)	
Trainers	EFCA officials
Topics covered	<ul style="list-style-type: none"> - EU/ICCAT/GFCM legal framework related to sea going activities - Sea going Inspector check lists - Landing obligation and delegated acts - Organization, implementation and reporting of sea going inspection activities - Sea going practical case studies and evaluation
Course objectives	<ul style="list-style-type: none"> - Promote exchange of knowledge and experience on sea going inspection and control procedures - Enhance capacity of inspectors and their specific expertise related to activities to be carried out in forthcoming joint sea based activities under the MED JDP. - Harmonized sea going inspection and control procedures.
Duration	2 days
Class size	Max. 20 participants (2-3 per MS)
Potential beneficiaries (see Annex)	<p>Member States officials concerned under the MED JDP (Proficiency level PL1 “Awareness”, PL2 “Trained” and PL3 “Experienced”)</p> <p>Officials from EU Agencies (EMSA, FRONTEX).</p>

Adriatic inspector training (ANE/PIL)	
Trainers	EFCA officials
Topics covered	<ul style="list-style-type: none"> - Evaluation of past Joint Deployment Plan/SCIPs - EU/GFCM legal framework - Inspector check lists - Risk analysis - Landing obligation - Organization, implementation and reporting of inspection activities - Practical case studies and evaluation
Course objectives	<ul style="list-style-type: none"> - Promote efficient and effective implementation of activities under the JDP/SCIP including the work of mixed and joint inspection teams - Promote exchange of knowledge and experiences on inspection and control procedures and evaluation - Training for trainers and the development of a level playing field and harmonized inspection and control procedures.
Duration	2 days
Class size	Approx. round 12 (4 per MS)
Potential beneficiaries (see Annex)	Member States officials concerned under the MED JDP (Proficiency level PL1 "Awareness", PL2 "Trained" and PL3 "Experienced")

Farming Seminar (BFT)	
Trainers	EFCA officials
Topics covered	<ul style="list-style-type: none"> - Evaluation of past Joint Deployment Plan/SCIPs in this area - EU/ICCAT legal framework related to farming activities - Organization, implementation and reporting of inspection activities related to farming activities (Annex V of JDP) - Related practical case studies and evaluation
Course objectives	<ul style="list-style-type: none"> - Promote efficient and effective implementation of activities under the JDP/SCIP including in particular the deployment of the <i>'special mixed team'</i> - Promote exchange of knowledge and experience on past <i>'special mixed team'</i> activities. - Development of a level playing field and harmonized and common farm inspection procedures (as foreseen by JDP).
Duration	2 days
Class size	Approx. 12 participants (3 per farming MS)
Potential beneficiaries (see Annex)	MS officials, farm based inspectors in MSs concerned under the MED JDP (Proficiency level PL1 "Awareness", PL2 "Trained" and PL3 "Experienced")

Black Sea training in support of the PACT Operational Plan (PACT-OP)	
Trainers	EFCA officials
Topics covered	<ul style="list-style-type: none"> - Evaluation of past OPs - EU/GFCM legal framework - Inspector check lists - Risk analysis - Organization, implementation and reporting of inspection activities - Practical case studies and evaluation
Course objectives	<ul style="list-style-type: none"> - Provide support to MSs to put in place a training system including through the use of the Core Curricula (CC), - Increase capacity of inspectors involved in fisheries control and inspection under the scope of the 2015-2018 PACT-OP and the development of common inspection procedures, - Implement National/Regional workshop(s) for MSs on specific items as provided for under the PACT-OP.
Duration	2-5 days
Class size	Approx. 10 participants (5 per MS)
Potential beneficiaries (see Annex)	MS officials, (Proficiency level PL1 “Awareness”, PL2 “Trained” and PL3 “Experienced”)

Training/workshop for Baltic Sea inspectors	
Trainers	EFCA officials
Topics covered	<p>In general, topics for training/workshop are proposed in line with needs identified during joint control operations and/or recommendations submitted to EFCA by COM and the Baltic Sea Steering Group.</p> <p>In 2016 the following matters are considered to be the key issue for a training/workshop agenda:</p> <ul style="list-style-type: none"> a) standardisation of inspection procedures in the Baltic Sea JDP area b) discussion on best practises regarding: <ul style="list-style-type: none"> i) control matters related to the compliance with the requirements of the landing obligation and the Baltic Sea discard plan, ii) monitoring of catch composition aboard of fishing vessels iii) implementation of regional targeted list for inspection c) case study analysis
Course objectives	<p>The aim of the proposed training/workshop is as follows:</p> <ul style="list-style-type: none"> a) to enhance the level playing field by ensuring a common understanding of harmonised inspection procedures in the Baltic Sea JDP area, b) to facilitate the sharing of the best available experience related to the controlling and monitoring of the compliance with the requirements of the landing obligation and the Baltic Sea discard plan, c) to ensure that efficient and harmonised implementation of procedures related to the monitoring of catch composition aboard of fishing vessels, d) to promote the cooperation in mixed/joined inspection teams through a discussion of practical cases
Duration	2-3 days
Class size	Approx. 25 participants
Potential beneficiaries (see Annex)	MS officials, (Proficiency level PL1 “Awareness”, PL2 “Trained” and PL3 “Experienced”)

Training/workshop for North Sea inspectors	
Trainers	EFCA officials
Topics covered	<p>In general, topics for training/workshop are proposed in line with needs identified during joint control operations and/or recommendations submitted to EFCA by COM and the North Sea Steering Group.</p> <p>In 2016 the following matters are considered to be the key issue for a training/workshop agenda:</p> <ul style="list-style-type: none"> a) standardisation of inspection procedures in the North Sea JDP area b) control issues related to the effective and harmonised implementation of the North Sea discard plan c) discussion on best practises regarding: <ul style="list-style-type: none"> i) monitoring of catch composition in last haul ii) implementation of regional targeted list for inspection d) case study analysis
Course objectives	<p>The aim of the proposed training/workshop is as follows:</p> <ul style="list-style-type: none"> a) to enhance the level playing field by ensuring a common understanding of harmonised inspection procedures and the requirements of the North Sea discard plan, b) to facilitate the sharing of the best available experience related to the controlling and monitoring of the compliance with the requirements of the landing obligation and the North Sea discard plan, c) to ensure that efficient and harmonised implementation of procedures related to the monitoring of catch composition aboard of fishing vessels, d) to promote the cooperation in mixed/joined inspection teams through a discussion of practical cases
Duration	2 days
Class size	Approx. 25 participants
Potential beneficiaries (see Annex)	MS officials, (Proficiency level PL1 "Awareness", PL2 "Trained" and PL3 "Experienced")

Training/workshop for Western Waters inspectors	
Trainers	EFCA officials
Topics covered	<ul style="list-style-type: none"> - Landing obligation in the WW area and Northern North Sea - discussion on control issues related to the practical implementation of landing obligation and discard plans, - Collection of last haul forms, - Collection of gram size data in MAC fishery - Practical exercises - Presentation by MS on their pelagic fisheries focusing on landing obligation
Course objectives	To harmonise the approach regarding the implementation of the landing Obligation
Duration	1 ½ to 2 days
Class size	Max. 30 participants
Potential beneficiaries (see Annex)	MS officials, (Proficiency level PL1 “Awareness”, PL2 “Trained” and PL3 “Experienced”)

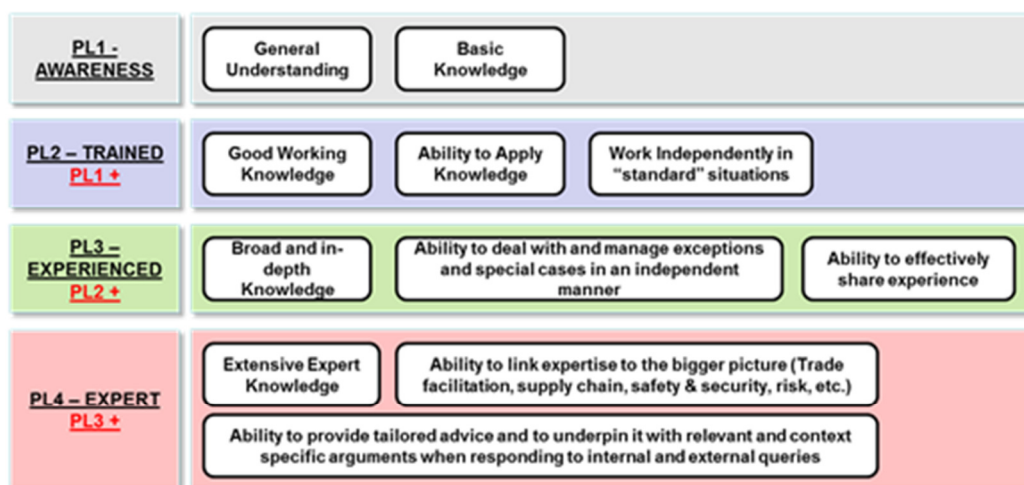
Annex

How to determine potential beneficiaries of EFCA training?

The “Proficiency Level Descriptors” and the “Decision Tree” (below) are two easy to use tools that allow the officials of MS administrations involved in fisheries control and inspection to assess their current proficiency levels regarding a specific competency.

1. Proficiency Level Descriptor

This figure provides a high level and visual overview of what are the key differentiating factors between the four different proficiency levels.

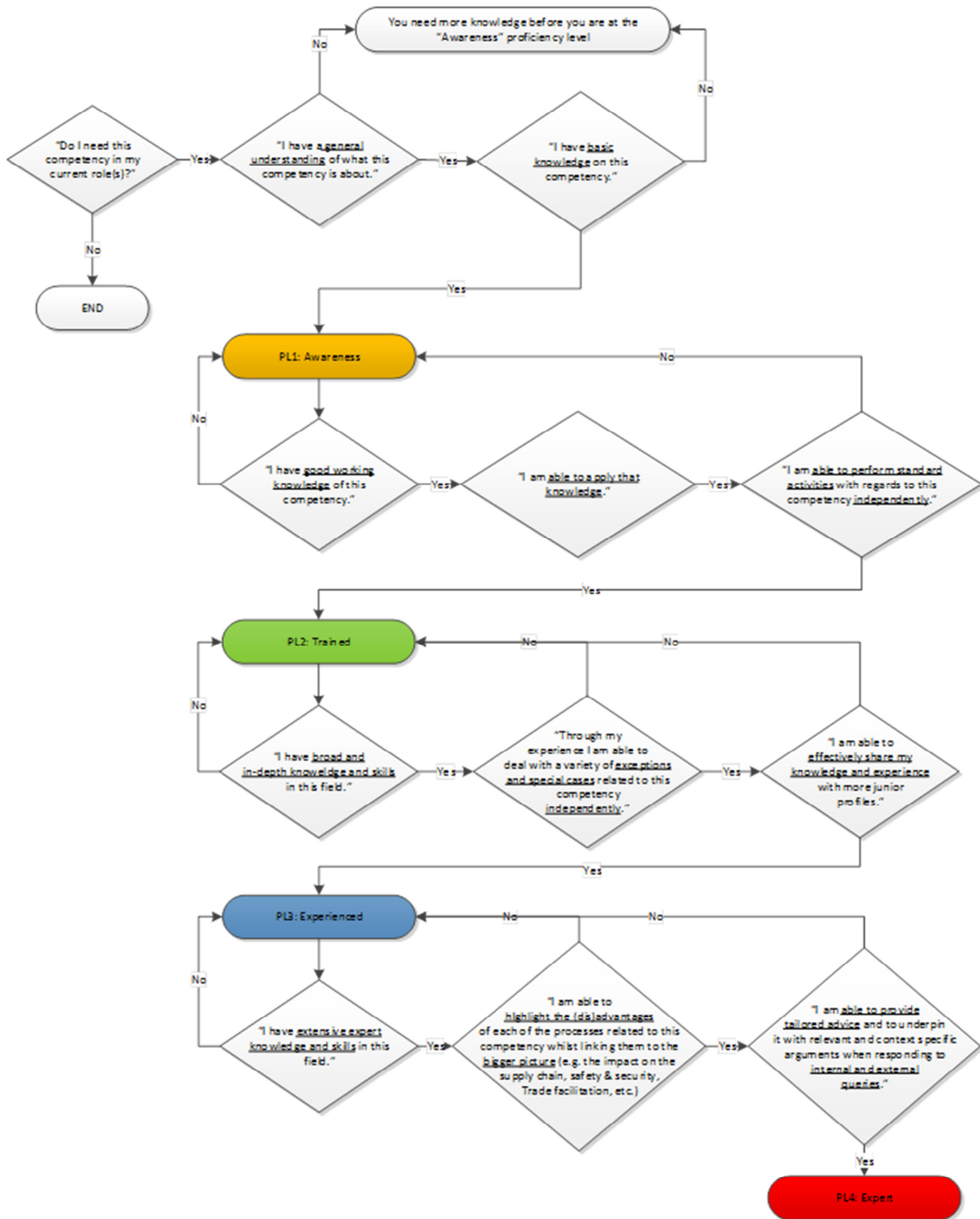


Source: Commission-EU Customs training Curriculum

2. Decision Tree

This figure serves as a self-assessment tool for the officials of MS administrations using the EFCA Core Curricula to assess their current proficiency levels for a specific competency.

CATALOGUE OF TRAINING COURSES PROPOSED BY EFCA
2017 version



Source : Commission-EU Customs training Curriculum