



EFCA PRIVACY STATEMENT

on the processing of personal data related to the
Members of the Administrative Board and the Advisory Board

1. Context

- ✓ As the European Fisheries Control Agency collects and further processes personal data, it is subject to **Regulation (EU) 2018/1725¹**.
- ✓ Processing operations are under the responsibility of the **data controller**: the EFCA.
- ✓ Data is processed for the **purpose** of managing and organising the Administrative Board and Advisory Board meetings.
- ✓ The tasks above are carried out in the **public interest** according to art. 5(a) of Regulation (EU) 2018/1725¹, and performed on the basis of:
- ✓ Regulation (EU) 2019/473 of the European Parliament and of the Council of 19 March 2019 on the European Fisheries Control Agency, and in particular Art. 33(2), 35(7), 37, 42 for the Administrative Board, and Art. 31 for the Advisory Board.
 - AB Decision 14-II-8(1) of 17 October 2014 adopting the policy on the prevention and management of conflicts of interest of the European Fisheries Control Agency as amended by AB Decision 16-I-(10) of 10 March 2016.
 - AB Decision II-07-10(01) concerning the Rules of Procedure to be applied to the Advisory Board of the Community Fisheries Control Agency, inter alia, Art. 6 on Transparency.

2. What personal information do we collect?

- ✓ Both for the Administrative Board and Advisory Board members the following data is collected:
 - Name, including title and function
 - Contact details
 - Declaration of interest, which includes:
 - Previous or current employments,
 - Other membership/ affiliations or professional activities,
 - Ownership or other investment including shares,
 - Membership of a managing body or entity,
 - (research) funding received,
 - Intellectual property rights,
 - Membership,
 - Role or affiliation in organisations/ bodies/ clubs.
 - Household members (spouse/ partner, dependent children) current activity and financial interests

Administrative and Advisory Board members are encouraged to use the specific templates developed for the purpose of providing Declarations of Interest/Declarations of conflict of Interest and résumés/ summary CVs. Names of household members do not need to be declared. If declared, these are blackened before further processing the declarations.

With regard to personal data collected from household members, the template for declarations of interest to be used, requests the Administrative and Advisory Board members to inform household members that EFCA will be processing data about them mentioned in the template form and that further information is available on EFCA's website.

- Résumé/ summary CV
- Minutes of the meetings
- ✓ In addition to the above, Administrative Board members shall provide:
 - Letters of appointment from Member States.
 - Commitment of independence
 - Confidentiality undertaking

¹ Regulation (EU) 2018/1725 of the European Parliament and of the Council of 23 October 2018 on the protection of natural persons with regard to the processing of personal data by the Union institutions, bodies, offices and agencies and on the free movement of such data, and repealing Regulation (EC) No 45/2001 and Decision No 1247/2002/EC. OJ L 295, 21.11.2018, p. 39–98

3. Who has access to the data and to whom is it disclosed?

Access to your personal data is given to Secretariat of the Executive Director staff, Executive Director, Policy Officer, Communication Officer, Legal Officer. In case of investigation/disciplinary procedure or audit: Auditors (IAS, ECA), Internal Auditor, OLAF, Persons fulfilling functions in administrative proceedings or disciplinary procedures

Public (published on EFCA website):

- List of names and whom they represent (MS/ COM) of Administrative Board members,
- List of the Advisory Board members,
- Administrative and Advisory Board member's declarations of interest and résumés/ summary CVs.
- Minutes of the meetings
- With regard to activities of the spouse/partner such information is only published if related to the professional activities of the Administrative or Advisory Board members.

4. How do we protect and safeguard your information?

In order to protect your personal data, a number of technical and organisational measures have been put in place. Technical measures include appropriate actions to address online security, risk of data loss, alteration of data or unauthorised access, taking into consideration the risk presented by the processing and the nature of the data being processed. Organisational measures include restricting access to the data to authorised persons with a legitimate need to know for the purposes of this processing operation.

5. How can you verify, modify or delete your information?

You can access all your personal data, including the supporting documents and may request for a rectification (in particular of data relating to identification)/blocking/erasure/objection (where applicable).

In particular, as regards the publication of Declarations of Interest and résumés/ summary CVs of Administrative and Advisory Board members on the EFCA website, they have the right to object to this publication on the basis of compelling legitimate grounds pursuant to article 15.2b of Regulation 2018/1725.

In addition, partners, spouses and dependent children (household members) of Administrative and Advisory Board members have the right to object to the publication of their personal data (notably information on their professional activity) pursuant to article 15.2b of Regulation 2018/1725.

To exert these rights, you can address the Executive Director orally, by email or by paper, explicitly specifying your request and using the contact information below:

Executive Director
European Fisheries Control Agency
Avda. García Barbón, 4
E-36201 Vigo, SPAIN

6. How long do we keep your personal data?

Paper documents: Retention period of 5 years after the person in question ceased to be a member of the Administrative or Advisory Board (to allow possible review of nominations and for budgetary and audit purposes in accordance with EFCA Financial Regulation).

Information published on the website: DoI to be replaced by next annual DoI, résumé/ summary CV to be replaced by updated résumé/ summary CV received. Names of the Administrative or Advisory Board members, DoI, résumé/ summary CV to be deleted when person in question ceases to be a member of the respective Board.

7. Contact information

For more information, the EFCA Data Protection Officer can be contacted at (EFCA-DPO@efca.europa.eu). You can, upon request, consult the data protection Record registered by the Executive Director on this activity.

8. Recourse

You are entitled to have recourse at any time to the European Data Protection Supervisor (edps@edps.europa.eu). If you consider that your rights under Regulation 2018/1725 have been infringed as a result of the processing, we recommend that you request the data controller to take action. If the problem cannot be solved this way, you may lodge a complaint with the EDPS.